Appendix 2

PROPOSAL FORM FOR AGENDA ITEMS FOR SCRUTINY COMMITTEES				
NAME OF SCRUTINY COMMITTEE	Performance Scrutiny			
DATE OF MEETING / TIMESCALE FOR CONSIDERATION	6 September 2012			
TITLE OF REPORT	Briefing on the Corporate Plan 2012-17			
Why is the report     being proposed? (see     also the checklist     overleaf)	Briefing Performance Scrutiny on the draft Corporate Plan is a key consultative step that will help enable the final version of the Corporate Plan to be adopted by Full Council.			
2. What issues are to be P scrutinised? U	Scrutiny of the draft corporate priorities and improvement objectives that are out to public consultation and will form the Corporate Plan 2012-17			
P 3. Is it O necessary/desirable S for witnesses to attend e.g. lead members, officers/external experts?	Yes, the Lead Member for Modernisation and the Head of Business Planning and Performance.			
4. What will the committee achieve by considering the report?	An effective input into the Corporate Plan 2012-17, and reassurance that the process of its development has been robust.			
5. Score the topic from 0 - 4 on aims & priorities and impact (see overleaf)*	Aims & Priorities 4	Impact 4		
ADDITIONAL COMMENTS	The Corporate Plan 2012-17 will provide direction for the whole Council for this election period.			
REPORTING PATH – what is the next step? Are Scrutiny's recommendations to be reported elsewhere?	Scrutiny's recommendations will be given due respect and consideration, and responded to appropriately. Where applicable, amendments will be made to the draft Corporate Plan that will be taken to Full Council on 9 October.			
Alan Smith/Tony Ward AUTHOR				

## Please complete the following checklist:

	Yes	No
Is the topic already being addressed satisfactorily?		
Is Scrutiny likely to result in service improvements or other measurable benefits?	X	
Does the topic concern a poor performing service or a high budgetary commitment?		X
Are there adequate resources / realistic possibility of adequate resources to achieve the objective(s)?	X	
Is the Scrutiny activity timely, i.e. will scrutiny be able to recommend changes to the service delivery, policy, strategy, etc?	X	
Is the topic linked to corporate or scrutiny aims and priorities?	Χ	
Has the topic been identified as a risk in the Corporate Risk Register or is it the subject of an adverse internal audit or external regulator report?		X

<sup>\*</sup>The following table is to be used to guide the scores given:

Score	Aims & Priorities	Impact
0	No links to corporate/scrutiny	No potential benefits
	aims and priorities	
1	No links to corporate/scrutiny	Minor potential benefits affecting
	aims and priorities but a	only one ward/customer/client group
	subject of high public concern	
2	Some evidence of links, but	Minor benefits to two
	indirect	groups/moderate benefits to one
3	Good evidence linking the	Moderate benefits to more than one
	topic to both aims and	group/substantial benefits to one
	priorities	
4	Strong evidence linking both	Substantial community-wide
	aims and priorities, and has a	benefits
	high level of public concern	

## **SCORING**

## Aims & Priorities

AIMS & Priorities							
4	Possible topic for Scrutiny		ny – for				
	to be timetabled appropria	ely urgent consideration					
3							
	Reject topic for Scrutiny –	Possible topic for Scru					
2	topic to be circulated to	be timetabled appropri	ately				
	members for information						
1	purposes						
0	1 2	3	4				

Impact